

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: November 16, 2005

Division: County Administrator

Bulk Item: Yes X No

Department: County Administrator

Staff Contact Person: Connie Cyr

AGENDA ITEM WORDING: Ratification of the Notice to Proceed and Task Order(s) with DRC, Inc. to perform debris management services within Monroe County as a result of Hurricane Wilma.

ITEM BACKGROUND: Monroe County was included in Disaster Summary for FEMA-1602-DR, Florida, under Public Assistance, for assistance for debris removal and emergency protective measures. Monroe County has an agreement with DRC, Inc., dated April 1, 2002, as amended, to provide disaster response and recovery services after a disaster. DRC, Inc. has been issued a Notice to Proceed and Task Orders to proceed with the loading, hauling and transport of debris within the unincorporated areas of Monroe County and other County operated properties/facilities, as directed. The aforementioned Notice to Proceed and Task Order(s) were signed by the County Administrator pursuant to Monroe County's Local State of Emergency declaration for Hurricane Wilma.

PREVIOUS RELEVANT BOCC ACTION: On February 13, 2002, the Board approved Agreement for Disaster Response and Recovery Services with DRC, Inc. that became effective April 1, 2002. On September 17, 2003, Board approved Amendment to Agreement with DRC, clarifying County's labor and equipment options and authority to issue task orders in response to a disaster or emergency declaration.

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval

TOTAL COST: unknown

BUDGETED: Yes No X
General Revenue

COST TO COUNTY: 12.5%, State: 12.5%, FEMA: 75%

SOURCE OF FUNDS: Reserves

REVENUE PRODUCING: Yes No x **AMOUNT PER MONTH** **Year**

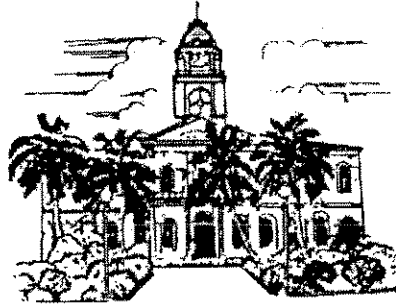
APPROVED BY: County Atty OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL: Thomas J. Willi
(TYPE NAME HERE)

DOCUMENTATION: Included Not Required

DISPOSITION:

AGENDA ITEM #



BOARD OF COUNTY COMMISSIONERS

Mayor Dixie M. Spehar, District 1
Mayor Pro Tem Charles "Sonny" McCoy, District 3
George Neugent, District 2
David P. Rice, District 4
Murray E. Nelson, District 5

Monroe County
Board of County Commissioners
Office of the County Administrator
The Historic Gato Cigar Factory
1100 Simonton Street, Room 2-205
Key West, Florida 33040
(305) 292-4441 - Phone
(305) 292-4544 - Fax



TASK ORDER NO: 2005-04

October 25, 2005

Robert J. Isakson
Managing Director
DRC, Inc.
740 Museum Drive
Mobile, AL 36608

Ref: Contract for Disaster Response and Recovery Services between DRC, Inc., and Monroe County, Florida

Dear Mr. Isakson:

This serves as your Notice to Proceed and Task Order(s) with debris management services within Monroe County as a result of Hurricane Wilma, and as directed by Monroe County in accordance with the terms of the contract executed with DRC, Inc., dated April 1, 2002, as amended. As you know, this has been deemed an emergency situation and will be processed in terms of emergency procedures.

DRC, Inc. shall perform the following tasks to assist the County in responding to the aftermath of Hurricane Wilma:

- The Contractor is tasked to proceed with the loading, hauling, and transport of debris from public rights-of-way, streets and roads within the unincorporated areas of Monroe County, Key Colony Beach and other County operated properties/facilities, as directed, to the identified Temporary Debris Staging/Reduction (TDSR) Sites.
- The Contractor is tasked to proceed with reduction and site management at the following identified TDSR Sites: 1). Bergin Property located at mile marker 25, and 2) the Quay Property located at mile marker 102 and 3) the Toppino Property located at Rockland Key, or a designated third reduction site.
- The Contractor is tasked to proceed with hazardous waste recovery associated with Freon recovery from white goods collected as part of debris removal operations.
- The County reserves the right to task the Contractor with final disposal services by issuance of an amended Notice-to-Proceed/Task Order during project progression.
- The County will compensate the Contractor in accordance with Article 3 of the above referenced contract.

October 25, 2005

R. Isakson

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Please acknowledge concurrence with the above by DRC, Inc. by having the appropriate person sign this Notice to Proceed and Task Order.

Approved for Monroe County:

Signature: Debbie Frederick

Title: Deputy Co. Administrator

Date: 10/26/05

Approved for DRC, Inc:

Signature: Leslie B. Smith

Title: Senior Contract Manager

Date: 10/26/05

APPROVED AS TO LEGAL FORM:

MONROE COUNTY ATTORNEY

APPROVED AS TO FORM:

Susan M. Grimsley
SUSAN M. GRIMSLEY
ASSISTANT COUNTY ATTORNEY

Disaster Summary For FEMA-1609-DR-FL

Executive Order: 05-219

Declaration Date: October 24, 2005

Incident Type: Hurricane Wilma

Incident Period: August 24, 2005, and Continuing

Individual Assistance:

(Assistance to individuals and households)

Monroe County qualified for Individual Assistance

Public Assistance

(Assistance to State and local governments and certain private nonprofit organizations for the repair or replacement of disaster-damaged facilities):

Monroe County was included for Public Assistance, categories A & B

Monroe County State of Local Emergency declared October 24, 2005